

# **PUBLIC NOTICE**

## **THE REHABILITATION CENTER OF ALLISON AND ELM SPRINGS INDEPENDENT & ASSISTED LIVING:**

Internal activities, admissions, employment, and housing are not based on race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, veteran status, or disability, in compliance with the Title VI of Public Law 88-352 the Civil Rights Act of 1964, and 1991, as amended, and section 216 Code of Iowa, as amended.

TJ-15

# PROCEEDINGS

## MINUTES AND PROCEEDINGS OF A REGULAR MEETING OF THE BUTLER COUNTY BOARD OF SUPERVISORS HELD ON MARCH 24, 2020.

With no public access to the courthouse due to COVID-19, this meeting was held telephonically with the public able to participate. This complies with Iowa Code section 21.8 that outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Meeting called to order at 9 a.m. by Chairman Tom Heidenwirth with members Greg Barnett and Rusty Eddy present. Also present were Engineer John Riherd, First Deputy Auditor Mary Brouwer, Treasurer Vicki Schoneman, Assessor Michele Shultz Sheriff Jason Johnson, Recorder Janice Jacobs, Public Health Director Jennifer Becker, Emergency Management Coordinator Chris Showalter, Director of Veteran Affairs Tom Heckman, Network Administrator Sara Trepp, County Attorney Greg Lievens and Bethany Carson, Mid-America Publishing. Present telephonically were Auditor Lizbeth Williams, Warren Wiegman, Bristow, Iowa, Jolynn Young, Galen Mulder, Dave Schneiderman, John Luhring, Larry Luhring, Brice Zacharious, Gerald Peters, Deb Johnson, Chad Campbell, Steve Sessler, Dwight Folken and Julie Folken, Parkersburg, Iowa Bob Greenley, Shell Rock, Iowa and John Zimmerman, Greene, Iowa.

Minutes of the previous meeting were read and approved as read.

Moved by Eddy, second by Barnett to approve a Class A Liquor License Renewal for American Legion Tack-Barnett Post #268, Greene, Iowa. All ayes. Motion carried

Board set March 31, 2020 at 9:05 a.m., as the date and time for a public hearing on Hummel new Confinement Feeding Operation in Section 2-91-17 in Ripley Township.

Board set April 7, 2020, at 9:05 a.m., as the date and time for a public hearing on proposed FY2020 County Budget Amendment.

Moved by Eddy, second by Barnett to accept the recommendation of Engineer Riherd and approve a Utility Permit for Franklin County REC to reconstruct service line near 22860 Franklin Avenue. All ayes. Motion carried.

The deadline for Budget Certification has been extended to April 30, 2020 due to COVID-19, and with public interest in mind, it was moved by Eddy, second by Barnett to table approval of said budget to accept further public comment at a regular meeting of the Board of Super-

visors on April 21, 2020. All ayes. Motion carried.

Moved by Barnett, second by Heidenwirth to approve the FY2020 Iowa DOT Butler County Secondary Roads Budget Amendment #2. All ayes. Motion carried.

Board held a review of an employee time-off policy for COVID-19 pandemic. County Attorney Lievens explained the main points of the policy. Following discussion, it was moved by Eddy, second by Heidenwirth to approve said policy. All ayes Motion carried.

Public comments consisted of the following budget questions and concerns: Warren Wiegman, Bristow, Iowa wants to know how Administrative costs went up 19 percent? What are they? Reported to be Administrative costs, General County Management, Treasury Management and Information Technology costs. Jolynn Young wants the rates to stay the same. Dave Schneiderman stated that he serves on the school board and is aware of cuts in school budgets. He reported how they cut their budgets and asked how they were supposed to increase enrollment. John Luhring would like an evening meeting for people that work during the day and wants the Board to work to lower the levy rate more. Gerald Peters said that speaking for farmers he thought they stand to lose the most. Supervisor Barnett explained the rollback, taxable value and other factors that are involved. Deb Johnson says that information should be put out to educate the public and that the working public can't attend a 9 a.m. meeting. Steve Sessler agrees with Deb Johnson and wanted publication dates. Publication dates were reported to be February 4 and 5. He wants budget clarity and agrees that he should have paid more attention and that other people should too. Supervisor Barnett stated that he thinks Trinity Rail will bring employment, additional revenue and hopefully increased enrollment in our school systems.

Board approved claims as submitted.

Board acknowledged receipt of Manure Management Plan Annual Updates for F087 and Asche East Finisher Farm.

Moved by Barnett, second by Heidenwirth to adjourn the meeting at 10:25 a.m. to Tuesday, March 31, 2020 at 9 a.m. Motion carried.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular adjourned meeting of the Board of Supervisors of Butler County, Iowa on March 24, 2020.

Attest: Butler County Auditor

Chairman of the Board of Supervisors

# PROCEEDINGS

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Chairman of the Board of Supervisors

# PROCEEDINGS

## MINUTES AND PROCEEDINGS OF AN EMERGENCY MEETING OF THE BUTLER COUNTY BOARD OF SUPERVISORS HELD ON MARCH 29, 2020.

With no public access to the courthouse due to COVID-19, this meeting was held telephonically with the public able to participate. This complies with Iowa Code section 21.8 that outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Meeting called to order telephonically at 2 p.m., by Chairman Tom Heidenwirth with members Greg Barnett and Rusty Eddy present. Also present telephonically were Auditor Lizbeth Williams, Engineer John Riherd, County Attorney Greg Lievens, Director of Public Health Jennifer Becker, Emergency Management Coordinator Chris Showalter, Sheriff Jason Johnson, Treasurer Vicki Schoneman, Assessor Michele Shultz, Conservation Director Mike Miner, Director of Veterans Affairs Tom Heckman, Network Administrator Sara Trepp, First Deputy Auditor Mary Brouwer, HR/Finance Deputy Auditor Mindy Pecha, Recorder Janice Jacobs, Roxann Geelhoed, Greene, Iowa, Deb McWhirter, Allison, Iowa and Bethany Carson, Mid-America Publishing.

Heidenwirth opened the meeting stating his concern for employees and their families now that there has been a confirmed case of COVID-19 in Butler County, and feels that it could spread quickly. Heidenwirth suggested that the County should provide only essential services such as Sheriff, Public Health and Emergency Management and that the other department head/elected officials devise a plan to operate their individual offices with minimal employees in the courthouse. Eddy stated he was concerned for the employees and that we should take drastic measures to protect them and help stop the spread of the virus. Eddy is in favor of the plan Buchanan County used. Department heads/elected officials agreed that all county services are essential and are deemed so by Governor Reynolds. Department heads/elected officials described their individual plans, and will activate having minimal employee contact and utilize the option of working from home, if possible. Following further discussion, it was moved by Eddy, second by Heidenwirth to leave it to Department Heads/Elected Officials to establish what is necessary to man their offices. All ayes. Motion carried.

Moved by Heidenwirth, second by Eddy to adjourn the meeting at 2:41 p.m., to Tuesday, March 31, 2020 at 9 a.m. Motion carried.

The above and foregoing is a true and correct copy of the minutes and proceedings of an adjourned emergency meeting of the Board of Supervisors of Butler County, Iowa on March 29, 2020.

Attest: Butler County Auditor

Chairman of the Board of Supervisors

TJ-15

# PROCEEDINGS

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Moved by Heidenwirth, second by Eddy to adjourn the meeting at 2:41 p.m., to Tuesday, March 31, 2020 at 9 a.m. Motion carried.

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Attest: Butler County Auditor  
Chairman of the Board of Supervisors

# PROCEEDINGS

## OFFICIAL PROCEEDINGS CITY OF CLARKSVILLE EMERGENCY MEETING MINUTES APRIL 1, 2020

The Clarksville City Council met in an emergency session via phone conference April 1, 2020, in the City Hall, Clarksville, Iowa, at 10 a.m., with Mayor Kenneth Smith in the Chair and Council Members Roger Doty, Brock Lodge, Diane Renning and Larry Voigts. Todd Fails joined the meeting via phone at 10:11 a.m. City Attorney, Heather Prendergast was also present. Attending was Kristen Clark, Library Director; Matt Kampman, Maintenance Superintendent; Ryan McCully, Maintenance Assistant; Lori Peterson, Financial Administration.

The Council discussed procedures for holding future meetings while still complying with the President's recommendation that public gatherings be limited to 10 or fewer people. In order to protect the health and safety of essential City employees and volunteers, the Council determined it is best to establish procedures for City meetings to be held via Zoom or other electronic means.

The City Clerk shall be designated Zoom host for Council meetings. City Hall will be the place from which City electronic communications originate. Public access shall be provided by a link on the City website for internet videoconference access (using computers and/or smartphones). A dial-in number for telephone participation shall also be provided in the event someone does not wish to use Zoom. Public access is provided by videoconference and dial-in phone access. The Council then tested the Zoom teleconference system.

Motion Lodge, Doty, to have City Hall remain open and staffed, but the front door will be locked. Residents may call the clerk's office or email the clerk's office and payments can be put in the outside drop box, mailed, or made online until the COVID-19 pandemic and social distancing restrictions are over.

RCV - Ayes: Doty, Fails, Lodge, Renning, and Voigts. Nays: None. MC.

Emergency Proclamation  
COVID-19  
April 1, 2020, and will run  
until further notice

Whereas, COVID-19 poses a serious threat to the public health and safety of the City of Clarksville, Iowa, as outlined by the Center for Disease Control (CDC);

and

Whereas, the Iowa Department of Public Health (IDPH) has now determined that community spread of COVID-19 has occurred in the State of Iowa; and

Whereas, the CDC has recommended that persons do not congregate in gatherings of over ten (10) persons to attempt to mitigate the spread of COVID-19 in the general public; and

Whereas, the Hon. Governor Kim Reynolds has recommended that all school districts within the State of Iowa close for four (4) weeks to help mitigate the spread of the COVID-19 within the State; and

Whereas, the Hon. Governor Kim Reynolds ordered the closure of restaurants (excluding drive up and take-out services), bars, gyms, theaters; and

Whereas, the Superintendent of the Clarksville Community School District has heretofore closed Clarksville Community Schools for an indefinite period, expected to be at least four (4) weeks from March 16, 2020; and

Whereas, Section 372.14(2) of the Code of Iowa (2019) grants the Mayor powers to declare an emergency and govern through proclamation to protect the health and safety of the citizens of Clarksville, Iowa.

Now, Therefore, I, Kenneth A. Smith, the duly elected Mayor of the City of Clarksville, Iowa, do hereby proclaim the following:

1. That a state of emergency or public danger exists within the City of Clarksville because of the threat of the spread of the COVID-19 virus.

2. That pursuant to CDC recommendations, gatherings of ten (10) or more people are strongly discouraged until further notice.

3. Beginning on March 19, 2020, all city buildings will be closed to public access until further notice. This includes City Hall, the Fire Station, Police Department, Public Works Department, etc. City staff will continue to work regular hours. Residents may do business with the city via telephone by calling 319-278-4531, via email by using [clarksville@butler-bremer.com](mailto:clarksville@butler-bremer.com), or by utilizing the payment options on our website and the drop box located outside of city hall.

4. As a result of the coronavirus pandemic, we recognize that some of our customers are in a position where they are unable to work. As a result, the City of Clarksville is discontinuing delinquent

water service shut-offs for the next 30 days, due to non-payment, to ensure citizens can practice recommended personal hygiene measures to prevent the spread of the virus. Delinquent notices and Red Door Tags will still be processed as normal but will be for informational purposes only during the 30-day grace period.

5. City council meetings will be discontinued for public attendance until further notice. There will be a conference line and live video stream set up for the public that wishes to attend the council meeting may do so.

6. Starting March 18, 2020, the library will be closed to walk-in traffic. Library Staff will, however, provide curbside service. Citizens can call in material requests to 319-278-1168, e-mail to [staff.clarksvillelib@butler-bremer.com](mailto:staff.clarksvillelib@butler-bremer.com) or send a message through Facebook. Library Staff will let the citizen know when their "order" is ready, and they can pick it up out front. Returned materials will be wiped down and allowed to sit for 7 days before re-entering circulation. The library catalog is available at [www.clarksville.lib.ia.us](http://www.clarksville.lib.ia.us). As we try to continue to provide the materials citizens need, please don't hesitate to ask for Library Staff's assistance.

7. All-City Parks are closed until further notice. Please call City Hall before partaking in any activities to make sure the services are open for public use.

8. That this Emergency Proclamation may be modified and/or superseded by future proclamation of the Office of the Mayor of Clarksville, Iowa, as future events warrant.

9. That any violation of any proclamation of the Office of the Mayor of the City of Clarksville, Iowa, shall be enforceable by the Clarksville Police Department and any violation of the same shall be a violation of Section 372.14(2) of the Code of Iowa (2019) and punishable as a simple misdemeanor.

Dated this 1<sup>st</sup> day of April, 2020

By:  
Kenneth A. Smith, Mayor  
Attest:

Lori A. Peterson, City Clerk/Treasurer  
Motion Fails, to adjourn the City Council  
Emergency Meeting at 10:27 a.m.

ATTEST:  
Kenneth A. Smith Mayor  
Lori A. Peterson, City Clerk/Treasurer

# PROCEEDINGS

## OFFICIAL PROCEEDINGS CITY OF CLARKSVILLE UNAPPROVED MINUTES APRIL 6, 2020

The Clarksville City Council met in regular session via Zoom April 6, 2020, in the City Council Chambers at 6:30 p.m. with Mayor Kenneth Smith in the chair and Council Members Todd Fails, Brock Lodge, and Diane Renning present. Roger Doty and Larry Voigts were absent.

Mayor Smith hereby made the PROCLAMATION – April 24, 2020, as Arbor Day in the City of Clarksville, Iowa.

Mayor Smith then opened the public hearing at 6:35 p.m., for the purpose of adopting a Multi-Jurisdictional Hazard Mitigation Plan for Butler County. There being no oral or written comments for or against the proposed Multi-Jurisdictional Hazard Mitigation Plan for Butler County, the Mayor declared the hearing closed.

Motion Renning, Fails, to adopt Resolution 20-715: A RESOLUTION OF THE CITY COUNCIL OF CLARKSVILLE, IOWA, ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR BUTLER COUNTY.

WHEREAS, the City Council of the City of Clarksville, Iowa has agreed to participate in the development of a Multi-Jurisdictional Hazard Mitigation Plan (“Plan”) for Butler County; and,

WHEREAS, Butler County, Iowa has received funding through the Hazard Mitigation Grant Program for the development of said Plan; and,

WHEREAS, the Butler County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, the City of Clarksville, participated in the formulation of said Plan through community representation on the Hazard Mitigation Planning Committee (“Committee”); and said Committee has recommended the adoption of said Butler County Multi-Jurisdictional Hazard Mitigation Plan; and,

WHEREAS, a Public Hearing has been held in the City Hall for the purpose of obtaining citizen input on said Plan; and,

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Clarksville, Iowa herewith adopts the Butler County Multi-Jurisdictional Hazard Mitigation Plan, incorporating into the Plan citizen comments and future FEMA and IHSEMD recommendations.

Passed and adopted this 6<sup>th</sup> day of April, 2020.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Resolution declared adopted, signed by the Mayor and hereby made a portion of these minutes.

Motion Fails, Renning, to approve and adopt the items contained in the Consent Agenda: Motion to approve minutes (March 2, 2020, March 16, 2020 and April 1, 2020).

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Fails, Renning, to approve amended garage building permit for Peggy Hoodjer, 116 E. Jefferson St.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Fails, Renning, to approve privacy fence permit for Travis Sterken, 421 N. Hilton St.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Fails, Renning, to approve wood privacy fence for Kimberly Willbee, 309 E. Poisal St.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Lodge, Fails, to approve time extension through April 30, 2020 to remove items from 412 S. Main St. This will be the last extension granted.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Lodge, Renning, to approve Jendro Sanitation Services contract extension for refuse collection through January 31, 2025.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Renning, Fails, to approve Resolution 20-716: RESOLUTION APPROVING INFECTIOUS DISEASE ACTION PLAN.

WHEREAS, in order to protect the City employees and citizens, the City hereby effectuates an Infectious Disease Action Plan for the protection of all;

WHEREAS, it is the intent of the City Council to enter into this plan which is a working document and one which may be changed as things change;

WHEREAS, the City Council hereby incorporates and approves the Infectious Disease Action Plan attached and incorporated to this Resolution for immediate implementation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSVILLE, IOWA

That the City Council hereby incorporates and approves the infectious Disease Action Plan.

Passed and approved this 6<sup>th</sup> day of April, 2020.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

The Infectious Disease Action Plan is available at City Hall and can be mailed upon request.

Motion Lodge, Renning, to set a public hearing for May 4, 2020 at 6:30 p.m. in City Hall to amend the Fiscal Year 2020 City Budget.

RCV – Ayes: Fails, Lodge, Renning. Nays: None. Absent: Doty, Voigts. MC.

Motion Fails, to adjourn the regular City Council meeting at 7:10 p.m.

ATTEST:

Kenneth A. Smith, Mayor

Lori A. Peterson, City Clerk/Treasurer

# PROBATE

**NOTICE OF PROBATE OF WILL,  
OF APPOINTMENT OF EXECUTOR,  
AND NOTICE TO CREDITORS  
CASE NO. ESPR017055**

THE IOWA DISTRICT COURT BUTLER  
COUNTY

IN THE MATTER OF THE ESTATE OF  
RUTH ANN ALBERTS, Deceased.

To All Persons Interested in the Estate  
of Ruth Ann Alberts, Deceased, who died  
on or about March 5, 2020:

You are hereby notified that on the 16<sup>th</sup>  
day of March, 2020, the last will and tes-  
tament of Ruth Ann Alberts, deceased,  
bearing the date of the 20<sup>th</sup> day of Octo-  
ber, 2009, was admitted to probate in the  
above named court and that Sheryl Dor-  
man was appointed executor of the es-  
tate. Any action to set aside the will must  
be brought in the district court of said  
county within the later to occur of four  
months from the date of the second pub-  
lication of this notice or one month from  
the date of mailing of this notice to all  
heirs of the decedent and devisees un-  
der the will whose identities are reason-  
ably ascertainable, or thereafter be for-  
ever barred.

Notice is further given that all persons  
indebted to the estate are requested  
to make immediate payment to the un-  
dersigned, and creditors having claims  
against the estate shall file them with the  
clerk of the above named district court,  
as provided by law, duly authenticated,  
for allowance, and unless so filed by the  
later to occur of four months from the  
second publication of this notice or one  
month from the date of mailing of this no-  
tice (unless otherwise allowed or paid) a  
claim is thereafter forever barred.

Dated this 20<sup>th</sup> day of March, 2020

Sheryl Dorman  
1435 Dakota Ave.  
Plainfield, IA 50666  
Executor of Estate

Dale Hansmann  
Attorney for Executor  
Klinkenborg & Hansmann  
1201 Hwy. 57, P.O. Box 682  
Parkersburg, IA 50665

Date of second publication 9<sup>th</sup> day of  
April, 2020.



# PROBATE

**NOTICE OF PROBATE OF WILL,  
OF APPOINTMENT OF EXECUTORS,  
AND NOTICE TO CREDITORS  
CASE NO. ESPR017057**

THE IOWA DISTRICT COURT BUTLER  
COUNTY

IN THE MATTER OF THE ESTATE OF  
LAVONNE M. EDEKER, Deceased.

To All Persons Interested in the Estate  
of LaVonne M. Edeker, Deceased, who  
died on or about March 11, 2020:

You are hereby notified that on the 23<sup>rd</sup>  
day of March, 2020, the last will and tes-  
tament of LaVonne M. Edeker, deceased,  
bearing the date of the 25<sup>th</sup> day of July,  
1991, was admitted to probate in the  
above named court and that Steven Ede-  
ker and Kevin Edeker were appointed ex-  
ecutors of the estate. Any action to set  
aside the will must be brought in the dis-  
trict court of said county within the later  
to occur of four months from the date of  
the second publication of this notice or  
one month from the date of mailing of this  
notice to all heirs of the decedent and de-  
visees under the will whose identities are  
reasonably ascertainable, or thereafter  
be forever barred.

Notice is further given that all persons  
indebted to the estate are requested  
to make immediate payment to the un-  
dersigned, and creditors having claims  
against the estate shall file them with the  
clerk of the above named district court,  
as provided by law, duly authenticated,  
for allowance, and unless so filed by the  
later to occur of four months from the  
second publication of this notice or one  
month from the date of mailing of this no-  
tice (unless otherwise allowed or paid) a  
claim is thereafter forever barred.

Dated this 23<sup>rd</sup> day of March, 2020

Steven Edeker

1105 Second St., P.O. Box 308

Triploi, IA 50676

Kevin Edeker

22449 185<sup>th</sup> St.

Allison, IA 50602

Executors of Estate

Gregory M. Lievens

Attorney for Executors

Shepard, Gibson & Lievens

503 N. Main St., P.O. Box 158

Allison, IA 50602

Date of second publication 16<sup>th</sup> day of  
April, 2020.

# PUBLIC NOTICE

## SUMMONS AND NOTICE

**JVJV001529**

IOWA DISTRICT COURT

BUTLER COUNTY

DATE ISSUED: March 25, 2020

(Juvenile Division)

In the interest of G.W.

To:

Kristina Downs

616 College Ave.

Iowa Falls, IA 50126

You are hereby notified that a Petition to Adjudicate has been filed in this court regarding the above-named child.

Each parent of the above-named child shall immediately file an Affidavit of Financial Status with the Butler County Clerk of Court to assist the Court in determining parents' liability for attorney fees for the child's attorney. Failure to file such Affidavit before the date of hearing may result in an Order requiring the parents to contribute 100% towards the child's attorney fees.

You are therefore summoned to appear before the Iowa Juvenile Court for Butler County in the courtroom of the Butler County Courthouse, Allison, Iowa, on June 3, 2020 at 1:30 p.m.

If you require assistance of auxiliary aids or services to participate in court because of a disability, immediately call your district ADA coordinator at 641-421-0990. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.

SEAL

/s/Beth Eilderts

Clerk of Court of Butler County

TJ-15, 16, 17

# PUBLIC NOTICE

## ORIGINAL NOTICE AND PETITION FOR A MONEY JUDGMENT

STATE OF IOWA  
IOWA DISTRICT COURT  
COURT CASE SCSC013189  
BUTLER COUNTY  
DATE PETITION FILED: Jan. 21, 2020  
Sartori Memorial Hospital, Inc. dba  
MercyOne Cedar Falls Medical Center,  
515 College St.  
Cedar Falls, IA 50613, Plaintiff

vs.

Jacob Allen Christensen,  
23255 Sinclair Ave.  
Allison, IA 50602, Defendant

TO DEFENDANT:

1. You are hereby notified that Plaintiff(s) demand(s) from you the amount of \$606.03 Interest, and court costs, based on a/an open account(s) for services rendered. (See attachments).

2. Judgment may be entered against you unless you file an Appearance and Answer within 20 days of the service of the Original Notice upon you. Judgment may include the amount requested plus interest and court costs.

3. You must electronically file the Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/Efile>, unless you obtain from the Court an exemption from electronic filing requirements.

4. If your Appearance and Answer is filed within 20 days and you deny the claim, you will receive electronic notification through EDMS of the place and time of the hearing on this matter.

5. If you electronically file, EDMS will serve a copy of the Appearance and Answer on Plaintiff(s) or on the attorney(s) for Plaintiff(s). The Notice of electronic filing will indicate if Plaintiff(s) is (are) exempt from electronic filing, and if you must mail a copy of your Appearance and Answer to the Plaintiff(s).

6. You must also notify the clerk's office of any address change.

Respectfully submitted,  
NELSON LAW FIRM, PLLC

By: 

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Attorneys for Plaintiff

**THIS CASE HAS BEEN FILED IN A COUNTY THAT UTILIZES ELECTRONIC FILING.** Therefore, unless the attached signature page contains a hearing date for your appearance, or unless you obtain an exemption from eFiling from the court, you must file your Appearance and Answer electronically. You must register to eFile through the Iowa Judicial Branch website at <https://www.iowacourts.state.ia.us/EFile> and obtain a log in and password for the purposes of filing and viewing documents on your case and of receiving service and notices from the court. FOR GENERAL RULES AND INFORMATION ON ELECTRONIC FILING, REFER TO THE IOWA COURT RULES CHAPTER 16 PERTAINING TO THE USE OF THE ELECTRONIC DOCUMENT MANAGEMENT SYSTEM, also available on the Iowa Judicial Branch website. FOR COURT RULES ON THE PROTECTION OF PERSONAL PRIVACY IN COURT FILINGS, REFER TO DIVISION VI OF IOWA COURT RULES CHAPTER 16.

If you need assistance to participate in court due to a disability, call the disability coordinator at 641-421-0990. Persons who are hearing or speech impaired may call Relay Iowa TTY at 1-800-735-2942. **Disability coordinators cannot provide legal advice.**

**IMPORTANT**

**YOU ARE ADVISED TO SEEK  
LEGAL ADVICE TO  
PROTECT YOUR INTERESTS.**

(Seal)

/s/ Meagan Wrecksics

District Clerk for Butler County

Date of third publication 9<sup>th</sup> day of April, 2020.

TJ-13, 14, 15